

Administrative Order



Administrative Order No.: 4-101

Title: Schedule of Fees for TEAM METRO

Ordered: 9/20/2000

Effective: 10/1/2000

AUTHORITY:

Section 4.02 of the Miami-Dade County Home Rule Amendment and Charter and Article LXXI of Chapter 2 of the Code of Miami-Dade County; and Chapters 8, 17, 17A, 17B, 19, 21, 30 and 33 of the Code of Miami-Dade County.

SUPERSEDES:

This Administrative Order supersedes Administrative Order 4-101 ordered July 27, 1999, and effective August 6, 1999.

POLICY:

This Administrative Order establishes the fee schedule pertaining to code enforcement activities, outreach activities relating to direct services, and special projects. The code enforcement fees are for activities necessary beyond the issuance of civil citations under Chapter 8CC to compel compliance with the Code.

PROCEDURE:

Fees shall be assessed and collected by Team Metro in accordance with the schedule of fees listed below. Fees shall be charged for each enforcement lien collection action initiated by the department subsequent to the issuance of civil citations. Fees will also apply to lien collection actions performed on behalf of the Building Department and Building Code Compliance Office; or any other department authorized by the County Manager. Each violation shall be considered a separate enforcement case for the purposes of this schedule. Fees for direct services shall be charged for each direct service sale executed by the department in accordance with this schedule.

The responsibility of this Administrative Order is assigned to the Director, Miami-Dade County Team Metro, who shall be responsible for required collection of fees and the delivery of required service pursuant to Article LXXI of Chapter 2 of the Code of Miami-Dade County.

This Administrative Order is hereby submitted to the Board of County Commissioners of Miami-Dade County Florida.

M.R. Stierheim
County Manager

SCHEDULE OF FEES FOR TEAM METRO

1. Criminal Case Processing Recovery Fees

| | | |
|--|----|--------|
| Case Processing Fee | \$ | 500.00 |
| Inspection (each) when in excess of four | | 100.00 |
| Photographs | | 1.50 |

2. Civil Court Case Processing Recovery Fees

| | | |
|---|----|-------------|
| Case Processing Fee | \$ | 500.00 |
| Inspection (each) when in excess of two | | 100.00 |
| Photographs | | 1.50 |
| Surveys and Other Exhibits | | Actual Cost |
| County Attorney's fees | | Actual Cost |
| Court Filing Fees (each document) | | Actual Cost |

3. Code of Miami-Dade County-Chapters 17, 17A, and (Minimum Housing)

| | | |
|----------------------------------|----|--------|
| Case Processing Fee (each) | \$ | 360.00 |
| Photographs | | 1.50 |
| Inspection (each) | | 75.00 |
| Posting of Notices (each) | | 75.00 |
| HBA Appeals Board Processing Fee | | 150.00 |

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|----|--|-------------|
| | HBA Appeals Board Processing Fee | 150.00 |
| | Title Search | Actual Cost |
| | Final order | 100.00 |
| | Court Reporting Transcription (Plus Transcript/Actual Cost) | 50.00 |
| | Legal Advertisement | Actual Cost |
| | Bid Processing Fee | 100.00 |
| | Demolition/Secure Services | Actual Cost |
| | Asbestos Sampling and Abatement | Actual Cost |
| | Corporate Information | 75.00 |
| | County Attorney (Board Representation) Per hour | 100.00 |
| | Lien Settlement Agreement | 75.00 |
| 4. | Lien Settlement/Collection Processing Fees | |
| | Lien Processing Fee | \$ 500.00 |
| | Lien Recording Fee | 50.00 |
| | Lien Cancellation Fee | 50.00 |
| | Continuing Penalties | Actual Cost |
| | Research Fee | 75.00 |
| | Posting of Notices | 75.00 |
| 5. | Direct Service Fees | |
| | Passport Execution Fee | \$ 15.00 |
| | Passport Photograph (pair) | 10.00 |
| 6. | Garage Sale Permits | 25.00 |

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|---|-------------|
| 7. Surveys by County Department | Actual Cost |
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| 8. Returned check charges per check \$20.00 or 5% amount (F.S. 832.07) plus \$1.50 bank charge or other rate as amended from time to time. | |
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| 9. Interest Interest charges at the rate of 12% per year, or other rate as amended by the Board of County Commissioners from time to time, may be assessed in addition to any other penalties. | |
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| 10. Special Projects A fee equal to actual staff time and related costs shall be assessed for special developers, homeowner groups, attorneys, realtors, etc., to determine if any existing violations are on the property through a review of departmental records. Such special fee only will be levied for requests in accord with Administrative Order 4-48. | |